

## 2021 Recognition of Prior Learning (RPL) applications

### Diploma and Advanced Diploma programmes in Architectural Technology (AT) and Interior Design (ID)

Submission of your RPL application is done in two phases:

1. Official application to CPUT
  - Download 2021 [undergraduate application form](#).
  - Email completed application form and a certified copy of your ID, Proof of payment of the administration fee (R100.00 via EFT) all in pdf format, to the RPL unit at: [rpl@cput.ac.za](mailto:rpl@cput.ac.za)
2. Selection documentation submitted to the Department

Complete the '[2021 Applications for RPL & Advanced Diplomas in Architectural Technology & Interior Design](#)' form, starting with general questions and then uploading the following documentation:

Nr	Item	Filename	File type	Max file size
<b>1</b>	<b>ADMINISTRATIVE INFORMATION</b>			
1.1	Admin info: Copy of application form	YoursurnameInitials_1.1	Single file: pdf	1MB
1.2	Admin info: Certified matric certificate	YoursurnameInitials_1.2	Single file: pdf	1MB
1.3	Admin info: Certified copy of passport (International) or ID (local)	YoursurnameInitials_1.3	Single file: pdf	1 MB
1.4	Admin info: SAQA qualifications	YoursurnameInitials_1.4	Single file: pdf	1MB
1.5	Admin info: Other certified certificates	YoursurnameInitials_1.5	Single file: pdf	1MB
1.6	Admin info: Detailed CV	YoursurnameInitials_1.6	Single file: pdf	1 MB
1.7	Motivation	YoursurnameInitials_1.7	Single file: pdf	1 MB
<b>2</b>	<b>PORTFOLIO OF EVIDENCE (PoE)</b>			
2.1	Work Portfolio	YoursurnameInitials_2.1	Single file: pdf	10 MB
2.2	Academic Portfolio	YoursurnameInitials_2.2	Single file: pdf	10 MB
2.3.1	Personal Portfolio: Digital Motivation	YoursurnameInitials_2.3.1	Single file: mp4	100 MB
2.3.2	Personal Portfolio: What inspires me	YoursurnameInitials_2.3.2	Single file: pdf	10 MB

1. Admin information
2. Portfolio of Evidence (PoE)

The PoE comprises of a Work Portfolio, Academic Portfolio and a Personal Portfolio. Refer to filename protocol and size limitations set out below.

### **Work Portfolio**

- Evidence of minimum number of years' work experience for access and/or advanced standing into the Advanced Diploma in Architectural Technology/ the Advanced Diploma in Interior Design.
- A sample of drawings, preferably 2D and 3D, both computer-generated and freehand, that shows a range of technical and design process documentation, photographs of physical models if available and copies of any written reports or site meeting minutes.
- Employer reference letters (if available).

### **Academic Portfolio**

- A sample of best student work in the case of prior studies.
- Certified copy of full academic record – include all academic records, certificates and relevant validation documentation in the case of international qualifications. Include a letter to explain the reason/s for any poor past performance, or delayed qualification or termination of studies.
- Self-study: list of non-technical books read, with summaries, sketches, and/or notes if available, any online courses, including MOOCs and or CPD courses completed, sketchbooks, travel journals or any other reflective work.

### **Personal Portfolio**

Complete the two assignments described below, to provide evidence of knowledge, skill and attitude:

- Communication/ presentation: written, graphic and verbal
- Architectural (*AT applicants*) / Interior Design (*ID applicants*) vocabulary/ design theory
- Academic literacy
- Design thinking mind-set
- Motivation, independence and ingenuity

#### **- Digital motivation**

Prepare a video of maximum 3 minutes to explain who you are, what you expect to gain from the programme (*clearly state which programme you are applying for: Advanced Diploma Interior Design / Advanced Diploma Architectural Technology*) and why you should be accepted. You may use any medium or combination of media, but please include your own voice. Make sure to reduce the file size to a minimum.

**- What inspires me**

Find two architectural (*for AT applicants*)/ interior design (*for ID applicants*) precedents, one local and one international award-winning project, that make you smile. Select a local precedent that you are familiar with and have visited. For each, name the architect (*AT applicants*) or name the interior designer (*ID applicants*), date and location. Use freehand sketches and diagrams and include one paragraph of 150 - 200 words, to explain why you find these designs inspirational.

Refer to the architectural interventions (AT applicants) or interior design interventions (ID applicants), in terms of their contextual responses, functional organisation, technological execution and spatial qualities.

Use a maximum of two A3 sheets, one per precedent, converted to pdf. Make sure to reduce the file size to a minimum.

**Minimum RPL and Portfolio requirements:**

RECOGNITION OF PRIOR LEARNING (RPL) APPLICANTS						
Student profile	Application for:	Required work experience	Required Admin information	Required Portfolio of Evidence (PoE)		
				Work	Academic	Personal
Without Diploma in AT (or equivalent) qualification, age 23+	Apply for Advanced Standing (status) into the AdvDip year-1: Show evidence for: <ul style="list-style-type: none"> <li>• Environment 3</li> <li>• Literacy 3</li> <li>• Practice 3</li> <li>• Design 3</li> <li>• Technology 3</li> </ul>	Minimum 8 years	Yes	Yes	Yes	Yes
With Diploma in AT (or equivalent) qualification, age 23+	Apply for credits for AdvDip year 1 subjects: <ul style="list-style-type: none"> <li>• Environment 4</li> <li>• Literacy 4</li> <li>• Practice 4</li> </ul>	Minimum 8 years	Yes	Yes	Yes	Yes
Without Diploma in AT (or equivalent) qualification, age 23+	Show evidence for: <ul style="list-style-type: none"> <li>• Environment 3</li> <li>• Literacy 3</li> <li>• Practice 3</li> </ul> PLUS Apply for credits for AdvDip year 1 subjects: <ul style="list-style-type: none"> <li>• Environment 4</li> <li>• Literacy 4</li> <li>• Practice 4</li> </ul>	Minimum 15 years	Yes	Yes	Yes	Yes