

# 2018

# CPUT FINANCE

The fees are determined by the Council of the CPUT and are subject to revision without notice.

## REGISTRATION FEE

- A class registration fee of is always payable upon registration.
- Prior to registration R3 500 must be paid for full-time and part-time annual/ semester courses.
- The residence students must pay a total of R5 000, which include the upfront payment for Residence of R1 500.

**NB: PLEASE BE ADVISED THAT THE UPFRONT REGISTRATION PORTION OF R3500 IS SUBJECT TO INCREASE ANNUALLY.**

## TERMS OF PAYMENT

- No deviation from these rules will be permitted and all queries relating to fees must be in writing.
- Students must under no circumstances deal with academic staff, faculty offices, hostel committees or residence staff in matters relating to payments, credits, reductions, etc.
- The student or guardian is at all times personally liable for payment of fees. However, if the student's Employer/ Donor/ Sponsor is paying the fees, the student must contact the Financial Aid Department.

**A SURETY OR GUARANTEE** for the settlement of Fees may be required from the student's parent or legal guardian at the time of registration at the discretion of CPUT Management.

## IMPORTANT INFORMATION RELATING TO FEE PAYMENTS

### DATES FOR PAYMENT

Fees for local & Refugee students must be paid by the following deadlines:

- 1) Annual Fees are payable in monthly instalments from February to November at the rate of 10% of the fees.
- 2) First semester Fees are payable in monthly instalments from February to June at the rate of

20% of the Fees.

3) Second semester Fees payable in monthly instalments from August to November at the rate of 20% of the fees.

Fees for International students must be paid by the following deadlines:

- 1) On or before Registration: 50% of the total Fees including Residence.
- 2) On or before end of May: Remaining

**STATEMENTS ARE SENT OUT** periodically to mycput student mail boxes and non-receipt of the statement shall not be grounds for non-payment or late payment. The onus is on the student to ascertain the outstanding amount and make payment by the due date. Student Account details are constantly available on the SOS (Student online Services).

## CANCELLATION OF COURSE

Students who cancel their studies may be allowed a credit according to the following:

1. Block 1  
First Semester Courses:  
Last Date 20 March 2018  
100% credits
2. Block 0  
Annual courses:  
Last Date 22 May 2018  
100% credits
3. Block 6  
Annual Courses:  
22 May 2018- 100% credits
4. Block 2  
Second Semester: 31 Aug 2018  
100% credits

## METHODS OF PAYMENTS

Preferred method of payment is direct deposit into the following bank account:

**BANK** ABSA  
**ACCOUNT HOLDER** Cape Peninsula University of Technology  
**BRANCH** Public Sector Cape Town  
**BRANCH CODE** 632 005  
**ACCOUNT NO** 405 354 8487  
**SWIFT CODE** ABSA ZAJJ  
**REFERENCE** [Student number]

**THE DEPOSIT SLIP MUST BE EMAILED TO:** studentaccounts@cput.ac.za  
(NB: Clearly indicate the student number).

Last date for amendments of studies and subjects for First Semester and year qualifications: 20th March 2018

Last day for all cancellations of full course with zero fee credit:

Please allow three working days for the transaction to be processed on your student account. If not paid three days prior to registration, bring original deposit slip as proof of payment.

## PAYMENT BY CHEQUE

CPUT only accepts Bank Guaranteed Cheques. Cheques should be crossed and made payable to the "Cape Peninsula University of Technology."

## PAYMENT BY CREDIT/ DEBIT CARD

Credit card: Visa / Master / Diners / Amex  
Debit card: Maestro / Visa Electron are accepted at our cashiers.

## DEBIT ORDERS

Take advantage of our hassle-free debit order system with the following benefits (Debit order forms are obtainable from the Student Debtors Section).

- No lengthy queues for cash deposits
- Save on cash withdrawal charges
- Safe and secure payments
- Monthly payment plan for an extended period of time: February to November of the current academic year
- Avoid interest levied against your student account and honor your monthly payments.
- Our debit orders can be only be withdrawn from the following participation banks: ABSA, FNB, CAPITEC, STANDARD BANK & NEDBANK
- All debit order amendments and cancellation requests must be sent in writing within five days prior to the deduction date

NB: All disputed/ reversed payments will be charged an amount of R20 per transaction.



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## SETTLEMENT DISCOUNT

A settlement discount will be allowed under the following conditions:

### Annual fees paid on or before end of

**February:** 5% discount

**First semester fees paid on or before end of February:** 2.5% discount

**Second semester fees paid on or before end of August:** 2.5% discount

### PLEASE NOTE:

Once payment is made as per the dates stipulated above, students are advised to forward the proof of payment(s) to the following email addresses:

✉ christiansm@cput.ac.za

### BELLVILLE & WELLINGTON CAMPUS

✉ newtonj@cput.ac.za

### CAPE TOWN AND OTHER CAMPUSES

**NB:** No late application will be considered for settlement discount requests if it is not submitted in the same year of study.

### SIBLING DISCOUNT

CPUT grants discounts where more than one child from the same family studies at CPUT, in the proportions set out in the table below.

**FIRST STUDENT** Pays 100% of Tuition Fees

**SECOND STUDENT** Pays 75% of Tuition Fees

**THIRD AND FOLLOWING**

**STUDENTS** Pays 50% of Tuition Fees

- The policy only applies to tuition fees for full time study and only to direct family.
- No rebate is given in respect of registration and residence fees.
- An affidavit from a parent/ guardian is required to confirm relationship of students

## GET CLICKING

Follow our easy steps

- Visit: [www.cput.ac.za](http://www.cput.ac.za)
- Click on: Study at CPUT
- Scroll to and click on: Fees and Payment

## CONTACT US

### BELLVILLE CAMPUS

021 959 4340/ 4342

### CAPE TOWN CAMPUS

021 460 3375/ 3630

### WELLINGTON CAMPUS

021 864 5267

[studentaccounts@cput.ac.za](mailto:studentaccounts@cput.ac.za)

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University of Technology