

## GUIDE TO THE COMPLETION OF THE APPLICATION FORM

Please read the information and instructions contained in the following pages carefully before completing the application form.

PLEASE NOTE:

- 1) This form must **ONLY** be completed by applicants applying towards programmes that cannot be submitted online.
- 2) **International and Recognition for Prior Learning (RPL) applicants must complete this form.**
- 3) Consult the **CPUT website for more details and to apply online at: [www.cput.ac.za/study/apply](http://www.cput.ac.za/study/apply)**
- 4) If you have had a break of a year or more in your studies, you **MUST RE-APPLY TO CONTINUE YOUR STUDIES.**
- 5) Certain programmes are offered at certain campuses only, while others are presented at more than one campus. Consult the list on page 11 of this Application Form and indicate your campus of choice. Although everything will be done to accommodate you at the campus of your preference, placement remains at the discretion of the University.
- 6) Prospective applicants, who have handed in their application form, should track their application status at [www.cput.ac.za/study/track](http://www.cput.ac.za/study/track). If accepted, your acceptance letter can be downloaded from this web page.
- 7) International prospective applicants can download the Office of International Affairs' (OIA) guideline document at [www.cput.ac.za/students/life/international](http://www.cput.ac.za/students/life/international).

## SECTION A: INSTRUCTIONS

PLEASE READ THE FOLLOWING CAREFULLY BEFORE COMPLETING THE APPLICATION FORM

### 1 General

- 1.1 NB: Only one (1) application form per applicant is allowed. Any additional applications will not be processed.
- 1.2 This form must be completed by all applicants applying to the Cape Peninsula University of Technology for the first time. Returning students with a break in their studies of **a year or more**, must re-apply to continue their studies (no application fee payable).
- 1.3 It is in the interest of the applicant to ensure that this form is completed in full and that certified copies of all supporting documents are enclosed (ensure that certified copies are less than three (3) months old). If any questions are left unanswered or certified documents are not enclosed, or the contract is not signed, it will cause a delay as the form will be returned to you for completion. **PLEASE WRITE IN BLOCK LETTERS.**
- 1.4 Separate questionnaires for **MEDICAL IMAGING AND THERAPEUTIC SCIENCES** and **OPTICIANRY** can be downloaded from CPUT's website [www.cput.ac.za](http://www.cput.ac.za) and must be completed in addition to the application form.
- 1.5 The undergraduate Nursing qualification is presented at the Bellville Campus.
- 1.6 The closing date for applications for the 2020 academic year is **30 SEPTEMBER 2019** except for:
  - 1.6.1 Nursing programmes, which is **30 JUNE 2019**
  - 1.6.2 Recognition of Prior Learning (RPL), which is **30 JUNE 2019**
  - 1.6.3 Fashion Design, Visual Communication Design, Jewellery Design & Manufacture, Product Design, Interior Design, Architectural Technology, which are **31 JULY 2019**
  - 1.6.4 International applications, which is **31 AUGUST 2019** – refer to point 4, 5 and 6 on page 2 of this application form
- 1.7 For any further enquiries, contact the Admissions Office at +27 (0)21 959 6082/ 6270 (Bellville Campus), +27 (0)21 460 3236/ 3861 (District Six Campus), +27 (0)21 680 1592/ 1546 (Mowbray Campus), and +27 (0)21 864 5503/ 5501 (Wellington Campus).

### 2 Admission requirements

- 2.1 Consult faculty and prospectus brochures for minimum admission and specific qualification requirements.
- 2.2 Applicants with Senior Certificate subjects on Higher and/ or Standard Grade (pre-2009) are still accepted.
- 2.3 All applicants who comply with the minimum requirements are still subjected to a selection process.
- 2.4 In addition to the minimum requirements, all applicants for the Architectural Technology and Design programmes must submit a prescribed portfolio. Please ensure that you obtain the portfolio requirements booklet with this application form or download it from the CPUT website.
- 2.5 CPUT offers the opportunity for qualifying individuals to apply for Recognition of Prior Learning (RPL). Before applying, please read what the RPL process entails on the CPUT website, [www.cput.ac.za/study/rpl](http://www.cput.ac.za/study/rpl). RPL is a qualification-specific process, and your work experience should be relevant to the qualification that you are applying for. In order to start the RPL process, you need to submit information about yourself, as specified on the RPL pages, together with this application form to the relevant campus.  
You may apply for RPL: a) If you are 23 years old or older; b) You have sufficient work experience, of at least 5 years; c) Your work experience is relevant to the qualification that you are applying for.

**NB:** Please submit all the required information before or by **30 JUNE**. No late applications will be considered.

### 3 Documents to be submitted with your application form

- 3.1 A certified copy (less than three (3) months old) of the first page of your Identity Document/ Card must accompany your application.
- 3.2 A certified copy (less than three (3) months old) of your National Senior Certificate (NSC) or equivalent qualification must be submitted with your application. If you are currently in Grade 12, your marks obtained in Grade 11 together with your most recent Grade 12 marks must be submitted.
- 3.3 If you attended any other higher education institution, an original Academic Record and a Certificate of Conduct, or certified copies (less than three (3) months old) of other certificates/ diplomas/ degrees obtained previously, must also be submitted.
- 3.4 Should the name on the NSC or equivalent qualification differ from the name on the application form, proof should be provided to explain the change in name.
- 3.5 International applicants must also meet the requirements set out in section 4 on page 2.
- 3.6 Consult page 11 for additional requirements for certain qualifications (downloadable from CPUT's website).
- 3.7 CPUT reserves the right to verify and take legal action if documents are not authentic.

### 4 International applicants (foreign citizens)

- 4.1 Certified copies of the following applicable documents must accompany this form (must be less than three (3) months old):
  - a) Permanent residency applicants: Passport and proof of permanent residency/ SA Identity Document/ Card.
  - b) Refugee asylum seeker temporary permit/ formal recognition of refugee status in the RSA.
  - c) Passport:
    - International/ Foreign Post-Basic Nursing applicants need to submit a document indicating approval of nursing qualifications from, and certified by, South African Qualifications Authority (SAQA), in order to be provisionally accepted. Full acceptance will only be considered if the applicant also submits proof of temporary registration with the South African Nursing Council (SANC) for two (2) years, in addition to a valid study permit.
    - Congo-Brazzaville applicants must submit the Liste des Admis au Bac.
    - Applicants from DRC CONGO must also submit JOURNAL with their qualifications.
    - Applicants with qualifications from the West African Examination Council (WAEC) and the National Examinations Council (NECO) should submit a scratch card.
    - Applicants from Angola, Cameroon and all the countries not mentioned above, must submit a letter from their respective embassies CONFIRMING AUTHENTICITY of documents and certificates of the candidate. For any further enquiries contact the Office of International Affairs (OIA) on +27 (0)21 959 6085 (Bellville Campus) or +27 (0)21 460 8390 (District Six Campus).
    - **All international applicants are required to submit a SAQA certificate when applying to CPUT for all the programmes.**

**NB: The closing date is 31 AUGUST. No late applications will be accepted.**

### 5. Approved qualifications obtained outside the Republic of South Africa (RSA)

- 5.1 An applicant may qualify for admission on the basis of qualifications obtained outside the RSA, whether they are SA citizens or not. Each case will be dealt with on an individual basis.
  - Your school-leaving certificate should be submitted with the English translation of the certificate.
  - BTech Nursing (undergraduate) applicants must submit a SAQA evaluation certificate together with their school-leaving qualification (SANC requirement).
  - An evaluation by SAQA is mandatory for all non-South African qualifications. SAQA can be contacted at: Postnet Suite 248, Private Bag X06, Waterkloof 0145, South Africa. Tel: +27 (0)12 431 5000; Web: [www.saqa.org.za](http://www.saqa.org.za)

### 6. Foreign/ International school-leaving certificates held by SA citizens

- 6.1 SA citizens who are holders of foreign/ international certificates (e.g. Cambridge International Examinations) can be admitted **ONLY IF** they meet the minimum requirements for studying at a university in South Africa, and in addition, meet the minimum admission requirements of the programme they are applying for (according to the faculty-specific requirements). Each case will be dealt with on an individual basis.
  - BTech Nursing (undergraduate) applicants must submit a SAQA evaluation certificate together with their foreign/ international school-leaving qualification (SANC requirement), even if they are SA citizens.
  - An evaluation by SAQA is mandatory for all non-South African qualifications. SAQA can be contacted at: Postnet Suite 248, Private Bag X06, Waterkloof 0145, South Africa. Tel: +27 (0)12 431 5000; Web: [www.saqa.org.za](http://www.saqa.org.za)

### 7 Application Fee

- 7.1 There is no application fee payable for online applications
- 7.2 A non-refundable R100 application fee (or R150 late applications fee should CPUT advertise availability of space in programmes applied for after the closing application period) must accompany this manual form. Please ensure that you attach the original proof of payment. The following payment methods are accepted:

- Only crossed postal orders and bank guaranteed cheques will be accepted, and they must be made out to Cape Peninsula University of Technology.
- Cash payments can be made on or before the closing date, directly to the Cashiers' Office on the campus where this facility exists.
- Bank deposit:
 

|                                     |   |
|-------------------------------------|---|
| ACCOUNT NAME                        | Cape Peninsula University of Technology                         |
| BANK NAME                           | ABSA Bank   |
| BRANCH                              | Public Sector Cape Town   |
| BRANCH CODE                         | 632005  |
| ACCOUNT CODE (SOUTH AFRICANS)       | 405 354 8487  |
| INTERNATIONAL STUDENTS              | 01 202 660521   |
| SWIFT CODE (FOR PAYMENT OUTSIDE SA) | ABSA ZA JJ (for payments outside South Africa)                  |
| DEPOSIT REFERENCE                   | SA ID, Student Number, Surname, and Initials OR Passport number |

**NB: Please attach the original proof of payment to the Application Form.**



# APPLICATION FOR UNDERGRADUATE STUDIES 2020

For office use only.

|                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| STUDENT NUMBER |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

|              |      |  |      |  |        |  |
|--------------|------|--|------|--|--------|--|
| Form checked | Date |  | Name |  | Signed |  |
|--------------|------|--|------|--|--------|--|

|               |      |  |      |  |        |  |
|---------------|------|--|------|--|--------|--|
| Form captured | Date |  | Name |  | Signed |  |
|---------------|------|--|------|--|--------|--|

|  |     |    |
|--|-----|----|
| Have you studied at/ applied to CPUT before, or at the previous Cape Technikon or Peninsula Technikon? | Yes | No |
|--|-----|----|

|   |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|--|--|--|--|--|--|
| If YES, please supply your student number |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|--|--|--|--|--|--|

|                     |  |  |  |  |  |  |  |  |  |  |          |  |  |  |
|---------------------|--|--|--|--|--|--|--|--|--|--|----------|--|--|--|
| Title (e.g. Mr, Ms) |  |  |  |  |  |  |  |  |  |  | Initials |  |  |  |
|---------------------|--|--|--|--|--|--|--|--|--|--|----------|--|--|--|

|         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Surname |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

|             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| First names |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

If you have studied at the previous Cape Technikon, Peninsula Technikon or CPUT you do not need to pay the application fee.

NB: Applications will NOT be processed without a certified copy (less than three (3) months old) of the applicant's Identification Document or passport.

|                    |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| SA Identity number |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|

|                 |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Passport number |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|

|               |   |   |   |   |   |   |   |   |
|---------------|---|---|---|---|---|---|---|---|
| Date of birth | D | D | M | M | Y | Y | Y | Y |
|---------------|---|---|---|---|---|---|---|---|

The following questions are required for reporting purposes to Government.

|        |      |        |
|--------|------|--------|
| Gender | MALE | FEMALE |
|--------|------|--------|

|                  |       |          |        |       |                        |
|------------------|-------|----------|--------|-------|------------------------|
| Population group | BLACK | COLOURED | INDIAN | WHITE | OTHER (PLEASE SPECIFY) |
|------------------|-------|----------|--------|-------|------------------------|

|               |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---------------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Home language |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---------------|--|--|--|--|--|--|--|--|--|--|--|--|--|

|   |                          |  |  |
|---|--------------------------|--|--|
| PROPOSED QUALIFICATION (e.g. ND: Mechanical Engineering)<br>Only list qualification choices that you are seriously considering studying | Tick the appropriate box |  |  |
|---|--------------------------|--|--|

|          |           |           |
|----------|-----------|-----------|
| Choice 1 | Full-time | Part-time |
|----------|-----------|-----------|

|          |           |           |
|----------|-----------|-----------|
| Choice 2 | Full-time | Part-time |
|----------|-----------|-----------|

|          |           |           |
|----------|-----------|-----------|
| Choice 3 | Full-time | Part-time |
|----------|-----------|-----------|

|  |                            |                                    |                         |
|--|----------------------------|------------------------------------|-------------------------|
| For Nursing (Post-Basic) please choose the preferred qualification. Tick the appropriate box | BTech: Primary Health Care | BTech: Occupational Health Nursing | BTech: Oncology Nursing |
|--|----------------------------|------------------------------------|-------------------------|

Campus/Choice indication (COMPULSORY). Tick the appropriate box.

|                  |                 |                 |                 |                    |                 |                 |                 |                   |                 |                 |                 |
|------------------|-----------------|-----------------|-----------------|--------------------|-----------------|-----------------|-----------------|-------------------|-----------------|-----------------|-----------------|
| BELLVILLE CAMPUS | 1 <sup>st</sup> | 2 <sup>nd</sup> | 3 <sup>rd</sup> | GRANGER BAY CAMPUS | 1 <sup>st</sup> | 2 <sup>nd</sup> | 3 <sup>rd</sup> | WELLINGTON CAMPUS | 1 <sup>st</sup> | 2 <sup>nd</sup> | 3 <sup>rd</sup> |
|------------------|-----------------|-----------------|-----------------|--------------------|-----------------|-----------------|-----------------|-------------------|-----------------|-----------------|-----------------|

|                     |                 |                 |                 |                |                 |                 |                 |  |     |    |
|---------------------|-----------------|-----------------|-----------------|----------------|-----------------|-----------------|-----------------|--|-----|----|
| DISTRICT SIX CAMPUS | 1 <sup>st</sup> | 2 <sup>nd</sup> | 3 <sup>rd</sup> | MOWBRAY CAMPUS | 1 <sup>st</sup> | 2 <sup>nd</sup> | 3 <sup>rd</sup> | APPLYING FOR RPL<br>Refer to point 2.5 on page 1 | YES | NO |
|---------------------|-----------------|-----------------|-----------------|----------------|-----------------|-----------------|-----------------|--|-----|----|

Please attach the original proof of payment.

|                                       |                 |                 |                 |
|---------------------------------------|-----------------|-----------------|-----------------|
| DISTANCE<br>Applicable to Real Estate | 1 <sup>st</sup> | 2 <sup>nd</sup> | 3 <sup>rd</sup> |
|---------------------------------------|-----------------|-----------------|-----------------|

For office use only. Tick the appropriate box. Fill in the details and stamp as indicated.

| CHOICE 1                          | Accepted      | Provisionally accepted | Rejected | Waiting list    | Further evaluation | Date |
|-----------------------------------|---------------|------------------------|----------|-----------------|--------------------|------|
| Qualification code                | Offering type |                        |          | Period of study |                    |      |
| Reason for rejection (compulsory) | Name          |                        |          | Signature       |                    |      |
| Comment                           | Name          |                        |          | Signature       |                    |      |
| CHOICE 2                          | Accepted      | Provisionally accepted | Rejected | Waiting list    | Further evaluation | Date |
| Qualification code                | Offering type |                        |          | Period of study |                    |      |
| Reason for rejection (compulsory) | Name          |                        |          | Signature       |                    |      |
| Comment                           | Name          |                        |          | Signature       |                    |      |
| CHOICE 3                          | Accepted      | Provisionally accepted | Rejected | Waiting list    | Further evaluation | Date |
| Qualification code                | Offering type |                        |          | Period of study |                    |      |
| Reason for rejection (compulsory) | Name          |                        |          | Signature       |                    |      |
| Comment                           | Name          |                        |          | Signature       |                    |      |

|               |                                  |
|---------------|----------------------------------|
| FACULTY STAMP | FACULTY OFFICE: NAME AND SURNAME |
|               | SIGNATURE                        |

| Receipt/ Bank deposit number | Date | Amount | Cashier (Print, Initial and Surname) |
|------------------------------|------|--------|--------------------------------------|
|                              |      |        |                                      |

|                                |     |    |   |
|--------------------------------|-----|----|---|
| Are you applying for residence | Yes | No | If yes, please complete the 'Residence Application' and 'Contract' section of the Application Form. |
|--------------------------------|-----|----|---|

Tick the appropriate box.

|              |          |  |          |  |          |  |          |  |
|--------------|----------|--|----------|--|----------|--|----------|--|
| Study period | 1st year |  | 2nd year |  | 3rd year |  | 4th year |  |
|--------------|----------|--|----------|--|----------|--|----------|--|

**PRESENT ACTIVITY BEFORE YOU START YOUR STUDIES** (Information required for Government reporting purposes)

Tick the appropriate box.

|  |  |                           |  |
|--|--|---------------------------|--|
| University student                             |  | Grade 12 student          |  |
| University of Technology student               |  | FET/ TVET college student |  |
| Other (e.g. Labour force, unemployed), specify |  |                           |  |

**CONTACT DETAILS (COMPULSORY)**

| RESIDENTIAL DETAILS (where you live permanently) |             |
|--|-------------|
| Address  |             |
|  |             |
|  |             |
|  | Postal code |
| Telephone (home)                                 |             |
| Telephone (work)                                 |             |
| Cellphone  |             |
| Email address                                    |             |

| ACCOUNT DETAILS (Details of person responsible for the payment of fees; not employer, sponsor or bursary address; Legal Guardian/ Parent information must be entered here in case of minor applicants) |             |
|--|-------------|
| Surname  |             |
| Title (e.g. Mr, Mrs)   | Initial     |
| Relationship (e.g. father)   |             |
| Postal address (contactable permanent address; not a PO Box address)   |             |
|  |             |
|  |             |
|  | Postal code |
| Telephone (work)   |             |
| Telephone (home)   |             |
| Cellphone  |             |
| Email address  |             |

| CONTACT DETAILS: Next of Kin (e.g. father, mother, spouse). This information is required in case of emergency, etc. |             |
|---|-------------|
| Surname   |             |
| Title (e.g. Mr, Mrs)  | Initial     |
| Relationship (e.g. father)  |             |
| Postal address (contactable permanent address; not a PO Box address)  |             |
|   |             |
|   |             |
|   | Postal code |
| Telephone (work)  |             |
| Telephone (home)  |             |
| Cellphone   |             |
| Email address   |             |

## HIGH SCHOOL OR EQUIVALENT INFORMATION

|                              |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|------------------------------|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Grade 12 examination number  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Date of Grade 12 examination | Y | Y | Y | Y | M | M |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Name of High School/ College |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**VERY IMPORTANT:** If you are currently in Grade 12, please submit a certified copy of your Grade 11 final results and recent Grade 12 results. School leaving applicants must submit a certified copy of their school leaving certificate (must be less than three (3) months old).

## PREVIOUS HIGHER EDUCATION

If you have already been a student at a Higher Education Institution (e.g. a Technikon, University, University of Technology or College), please complete this section. Provide the details of your most recent enrolments.

| Period    |         | Name of institution | Name of qualification | Completed successfully (yes or no) | Student number |
|-----------|---------|---------------------|-----------------------|------------------------------------|----------------|
| From year | To year |                     |                       |                                    |                |
|           |         |                     |                       |                                    |                |
|           |         |                     |                       |                                    |                |
|           |         |                     |                       |                                    |                |
|           |         |                     |                       |                                    |                |
|           |         |                     |                       |                                    |                |

Please attach certified copies of your academic record, certificate of conduct and previously obtained certificate/ diploma/ degrees (certified copies must be less than three (3) months old).

If you would like to gain academic credit, or if you are applying for exemption or recognition of subjects, please request an appropriate application form from the faculty office at the campus to which you are applying.

## EMPLOYMENT

|   |  |
|---|--|
| If you are currently employed (full-time or part-time), please provide the name of your employer. |  |
|---|--|

## INTERNATIONAL APPLICANTS (Information is required by the University and Government)

|                                       |  |                        |  |
|---------------------------------------|--|------------------------|--|
| Please specify your country of origin |  |                        |  |
| Citizenship                           |  |                        |  |
| <b>Tick the appropriate box</b>       |  |                        |  |
| (A) AFRICAN (African countries)       |  | (E) EXCHANGE STUDENT   |  |
| (F) FOREIGN (outside Africa)          |  | (N) PERMANENT RESIDENT |  |
| (R) REFUGEE (Refugee permit)          |  | (O) OTHER (specify)    |  |

Please note that international applicants will be required to be in possession of a valid CPUT Study Permit in order to register. Please visit [www.cput.ac.za/students/life/international](http://www.cput.ac.za/students/life/international) for more information; you will find a downloadable version of the Office of International Affairs (OIA) Guideline.

## WHERE DID YOU HEAR ABOUT CPUT, OR WHAT MADE YOU DECIDE ON CPUT AS A STUDY OPTION?

Choose as many as are applicable:

|                                  |  |                          |  |
|----------------------------------|--|--------------------------|--|
| Newspaper adverts                |  | Open Day                 |  |
| Visit to school or staff members |  | Billboards               |  |
| From your friends or family      |  | Facebook                 |  |
| From the Internet (website)      |  | Twitter                  |  |
| Radio adverts                    |  | YouTube                  |  |
| From career expos                |  | Other                    |  |
| From school guidance teacher     |  | If other, please specify |  |
| Visit to the University          |  |                          |  |

## DISABILITY STATUS (COMPULSORY) (Information is required by the University and Government)

If you have any disabilities/ special needs, tick the relevant box. This information will not disadvantage your application. Contact the Disability Unit on +27 (0)21 953 8438. Choose NONE (000) in the case of no disabilities.

|  |                          |  |                          |
|--|--------------------------|--|--------------------------|
| NONE (000)   | <input type="checkbox"/> | INTELLECTUAL (Learning difficulty) (005)   | <input type="checkbox"/> |
| SIGHT (001)  | <input type="checkbox"/> | EMOTIONAL (Behaviour, Psychological) (006) | <input type="checkbox"/> |
| HEARING (With hearing aid) (002)                                       | <input type="checkbox"/> | MULTIPLE (007)                             | <input type="checkbox"/> |
| COMMUNICATION (Speech, Listen) (003)                                   | <input type="checkbox"/> | DISABLED BUT UNSPECIFIED (009)             | <input type="checkbox"/> |
| PHYSICAL (Move, Stand, Grasp) (004)                                    | <input type="checkbox"/> |  | <input type="checkbox"/> |
| In brief, please provide some detail regarding your disability, below. |                          |  |                          |
| <input type="text"/>   |                          |  |                          |
| <input type="text"/>   |                          |  |                          |
| <input type="text"/>   |                          |  |                          |
| <input type="text"/>   |                          |  |                          |
| <input type="text"/>   |                          |  |                          |
| <input type="text"/>   |                          |  |                          |
| <input type="text"/>   |                          |  |                          |
| <input type="text"/>   |                          |  |                          |
| <input type="text"/>   |                          |  |                          |
| <input type="text"/>   |                          |  |                          |

## PROCESSING OF APPLICATION AND/ OR RESIDENCE APPLICATION FORM

- Applications will not be processed without the required certified copies of documents listed in the GUIDE TO THE COMPLETION OF THE APPLICATION FORM (Pages 1 and 2).
- Applications will not be processed unless the Legal Undertaking on this Application form has been completed and signed by all the parties concerned.
- Applications for Accommodation in a University Residence will not be processed unless the Contract on this Application form has been completed and signed by all the parties concerned.

## FINANCIAL AID

Applicants who requires NSFAS funding should apply directly to the NSFAS website: [www.nsfas.org.za](http://www.nsfas.org.za)

## LEGAL UNDERTAKING (COMPULSORY)

I, \_\_\_\_\_

ID/ Passport number \_\_\_\_\_

declare that all the particulars supplied by me in this form are true, complete and correct. I accept that any incorrect or misleading information could lead to the cancellation of this application.

1. I undertake:
  - 1.1 to comply with all the rules and regulations, including the disciplinary rules, of the Cape Peninsula University of Technology, including any amendments thereof as published from time to time and to acquaint myself with all the provisions thereof;
  - 1.2 to notify the relevant department immediately should:
    - 1.2.1 I cancel or abandon my studies,
    - 1.2.2 I change my address;
    - 1.2.3 or any changes to information that has been submitted in this form.
  - 1.3 to familiarise myself with and adhere to all the rules and general regulations applicable to the qualification for which I intend to enrol as well as the rules regarding the payment of fees.
2. I undertake that I will not hold the Cape Peninsula University of Technology liable nor make any claim against the University for any compensation and/ or any expenses incurred or damages suffered as a result of or in respect of any injury to me or illness or my death, irrespective of whether any such damages, injury or death may have been attributable to any degree of negligence on the part of the University or one or more of its employees or other person(s) for whose actions it might, but for this undertaking, have been responsible.
3. I am aware that my enrolment is only valid if it complies with the applicable prescripts and regulations governing the qualification concerned, notwithstanding the acceptance of this enrolment by the University.
4. I accept that, if I abandon, cancel or change my qualification or my studies at the University at any time, no cancellation or reduction of fees will be considered and that I will remain liable for the payment of all fees in full.
5. I agree and consent that the University may provide me with statements of account and any other communiqués by way of electronic communication through data messages or online services. These data messages may be sent to my cellular number, or my cput student email address.
6. I undertake to accept the responsibility for the payment of fees (tuition, residence and any other applicable fees).
7. I hereby give permission that information about my academic progress be divulged to the person/ bursar liable for payment of fees. I consent to personal information being used for Government and University statistical purposes.
8. I agree, understand, consent and irrevocably authorise the Cape Peninsula University of Technology to keep, use, process and verify information in paper and electronic format, including information supplied by me during the application and registration process.
9. I agree, understand, consent and irrevocably authorise the Cape Peninsula University of Technology to account, communicate and report to my spouse, parents or legal guardians or any person or body responsible for the payment of my tuition fees or bursary regarding my academic and general progress at the Cape Peninsula University of Technology and to communicate to my spouse, parents or legal guardians or any person or body responsible for the payment of my tuition fees or bursary and any prospective employer any personal information required by such third party.
10. I hereby irrevocably authorise and expressly give my consent that the Cape Peninsula University of Technology may use, provide or disclose any information including my personal information that may reasonably be required by third parties for the purpose of research, educational opportunities and making bursaries/sponsorships available to prospective applicants at Higher Education Institutions such as the Cape Peninsula University of Technology.
11. I hereby irrevocably authorise and expressly consent that the Cape Peninsula University of Technology may use, provide or disclose my personal information which information may reasonably be required for CPUT research purposes, including statistical or historical purposes
12. I hereby undertake to inform CPUT of any disciplinary proceedings (finalised or pending) against me at any other Institution of Higher Learning which I may attend or have attended prior to applying at CPUT, failing which, my registration at CPUT may be terminated..

SIGNED AT \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY \_\_\_\_\_ OF 20 \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

Herein assisted as far as may be necessary while the applicant/student is still under the age of eighteen (18) years

I, \_\_\_\_\_ ID/ Passport Number \_\_\_\_\_

the undersigned, hereby acknowledge myself to be jointly and separately responsible for monies which the above-mentioned applicant may at any stage be owing to the Cape Peninsula University of Technology in terms of the agreement that they've concluded with the Cape Peninsula University of Technology, as set out above, including any change thereto.

SIGNED AT \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY \_\_\_\_\_ OF 20 \_\_\_\_\_

SIGNATURE OF PARENT/LEGAL GUARDIAN \_\_\_\_\_

**NB: It is compulsory that this contract is signed by all parties concerned.**







STUDENT NUMBER

## RESIDENCE APPLICATION AND CONTRACT 2020

If you require accommodation in a University residence complete the form below and sign the contract

|   |           |  |            |  |            |  |
|---|-----------|--|------------|--|------------|--|
| Indicate duration of stay<br>Tick the appropriate box | Full year |  | Semester 1 |  | Semester 2 |  |
|---|-----------|--|------------|--|------------|--|

Title (e.g. Mr, Ms)

Initials

Surname

First names

Address

Postal code

Telephone code and number (h)

Telephone code and number (w)

Cellphone number

Email address

I, the undersigned, \_\_\_\_\_ (the Applicant),

hereby apply for admission to a University Residence for the above-mentioned period, and undertake:

- To give the Residence Placement Officer notice, in writing, at least thirty (30) days after receiving the notification that you have been admitted, of any intention not to take up the accommodation, and accept that, on failure to take up the accommodation without such notice, the University may summarily cancel such accommodation, in which event I shall forfeit the said deposit as liquidated damages.
- To allow the University, should the accommodation be taken up, to set off the said deposit against the first residence fees becoming due and to retain the balance as a deposit until after the period of residence.
- In order to ensure accommodation on returning to the Residence, to pay the deposit within such period as may be stipulated in the notification of the reservation of accommodation in the Residence for the next year. This deposit will be offset against my residence fees on my recommencing such accommodation and I accept that I shall adhere to the original agreement as stipulated in point 2 above.
- In the event of my discontinuing residence for any reason before the end of a semester, or having my accommodation terminated, to forfeit the deposit as liquidated damages, without prejudice to the right of the University to claim payment of any other amounts I may owe it, whether as a result of my breach of contract or otherwise.
- In the event of having booked accommodation for both semesters in any year, to give the Respective Residence Coordinator written notice by no later than 1 April in that year, of any intention not to return to the Residence for the second semester and I accept that, on failure to give such notice, the University shall have the right to summarily cancel my accommodation, in which event I accept liability of payment, as liquidated damages, of the second semester's residence fees, without prejudice to the right of the University to claim payment of any other amounts I may owe it, whether as a result of my breach of contract or otherwise.
- To accept the tariff of residence fees and other charges laid down by the University from time to time.
- To accept as final the decision of the Registrar of the University in all cases of dispute in connection with or arising out of this agreement.
- To familiarise, accept and comply with the Residence Rules and Regulations laid down by the University in respect of the Residence from time to time.



I acknowledge that a reduction of fees will not be granted should residence be taken up after commencement of a semester or in the event of termination of residence before the end of a semester, unless specifically agreed to by the University under special circumstances.

I acknowledge that residence fees and other charges are subject to increase from time to time without prior notice.

I acknowledge that the University shall have the right to summarily terminate my accommodation and reject me from the Residence should I breach any aforesaid undertakings, or should I cease to pursue my aforesaid course of study, without prejudice to the rights of the University in respect of any amounts I may owe it and the right of the University to claim forfeiture of any balance of the deposit still held by it.

SIGNED AT \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY \_\_\_\_\_ OF 20 \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

I, the undersigned \_\_\_\_\_

ID/Passport Number \_\_\_\_\_, (the legal guardian of the Applicant),

do hereby assist the applicant as far as may be necessary in contracting with the University on the terms above stated, and I undertake personally to the University to fulfil all the financial obligations of the Applicant to the University in respect of the period while the Applicant is still under the age of eighteen (18) years.

SIGNED AT \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY \_\_\_\_\_ OF 20 \_\_\_\_\_

SIGNATURE OF PARENT/LEGAL GUARDIAN \_\_\_\_\_

## FOR INFORMATION PURPOSES

Please check the CPUT website for new qualifications.

| FACULTY                            | CAMPUS |              |
|------------------------------------|--------|--------------|
| <b>FACULTY OF APPLIED SCIENCES</b> |        |              |
| Agricultural Management            |        | Wellington   |
| Agriculture                        |        | Wellington   |
| Analytical Chemistry               |        | Bellville    |
| Biotechnology                      |        | District Six |
| Consumer Science: Food & Nutrition |        | District Six |
| Environmental Health               |        | District Six |
| Environmental Management           |        | District Six |
| Food Technology                    |        | Bellville    |
| Horticulture                       |        | Bellville    |
| Landscape Architecture             |        | Bellville    |
| Mathematical Sciences              |        | Bellville    |
| Nature Conservation                |        | District Six |
| Marine Sciences                    |        | District Six |

| <b>FACULTY OF BUSINESS AND MANAGEMENT SCIENCES</b>                                       |    |                                      |
|--|----|--------------------------------------|
| Accountancy leading to Accounting or Cost and Management Accounting or Internal Auditing |    | District Six and Wellington          |
| Entrepreneurship   |    | District Six                         |
| Events Management  | L  | District Six                         |
| Financial Information Systems  |    | District Six                         |
| Hospitality Management: Accommodation  |    | Granger Bay                          |
| Hospitality Management: Food & Beverage  |    | Granger Bay                          |
| Hospitality Management: Professional Cookery   |    | Granger Bay                          |
| Human Resource Management  | PL | District Six                         |
| Management   | PL | District Six<br>Part-time: Bellville |
| Marketing  | PL | District Six                         |
| Business and Information Administration  | PL | District Six and Wellington          |
| Operations Management  |    | Bellville                            |
| Printing Management – only available to employees in the printing and packaging industry | PL | District Six                         |
| Public Administration  | PL | District Six                         |
| Real Estate  |    | District Six                         |
| Real Estate  |    | Distance (online)                    |
| Retail Business Management   |    | District Six                         |
| Sports Management  | Q  | Mowbray and Wellington               |
| Tourism Management   | L  | District Six and Wellington          |

| <b>FACULTY OF EDUCATION</b>  |  |   |
|--|--|---|
| BEd: Foundation Phase Teaching (Grade R – 3)                               |  | Mowbray (English)<br>Wellington (Afrikaans) |
| BEd: Intermediate Phase Teaching (Grade 4 – 7)                             |  | Mowbray (English)<br>Wellington (Afrikaans) |
| BEd: Senior Phase and Further Education & Training Teaching (Grade 8 – 12) |  | Mowbray (English)<br>Wellington (Afrikaans) |
| Diploma in Education: Grade R (Part-time)                                  |  | Mowbray (English)<br>Wellington (Afrikaans) |

- L** **LETTER/ ESSAY** = Applicants are required to submit a motivational letter/ essay explaining why they want to study a specific course.
- Q** **QUESTIONNAIRE** = Applicants applying for any of these programmes must submit a questionnaire
- P** **PORTFOLIO** = Applicants applying for any of these programmes must submit a portfolio.

| FACULTY   | CAMPUS |                      |
|---|--------|----------------------|
| <b>FACULTY OF ENGINEERING AND THE BUILT ENVIRONMENT</b> |        |                      |
| Construction  |        | Bellville            |
| Geomatics (Combining Survey and Cartography)            |        | Bellville            |
| Clothing and Textile Technology                         | L      | Bellville            |
| Engineering: Chemical                                   |        | Bellville            |
| Engineering: Civil                                      |        | Bellville            |
| Engineering: Electrical                                 |        | Bellville            |
| Engineering: Industrial                                 |        | Bellville            |
| Engineering: Computer Systems                           |        | Bellville            |
| Engineering: Mechanical                                 |        | Bellville            |
| Engineering: Mechanical (Marine)                        |        | Granger Bay          |
| Engineering: Mechatronics                               |        | Bellville            |
| Maritime Studies  |        | Granger Bay          |
| Quality (BTech only)                                    |        | Part-time: Bellville |

| <b>FACULTY OF HEALTH AND WELLNESS SCIENCES</b>   |     |   |
|--|-----|---|
| Medical Laboratory Science   |     | Bellville Campus                          |
| Dental Assisting   |     | Tygerberg Hospital                        |
| Emergency Medical Care   |     | Bellville                                 |
| Basic Nursing  |     | Bellville                                 |
| Post-Basic Nursing<br>(See requirements in the faculty prospectus)                               |     | Bellville                                 |
| Opticianry   | Q   | De Villiers Street<br>Building, Cape Town |
| Medical Imaging & Therapeutic Sciences<br>(Diagnostic, Therapy, Nuclear Medicine,<br>Ultrasound) | Q   | Bellville                                 |
| Somatology   | B&M | District Six                              |

| <b>FACULTY OF INFORMATICS AND DESIGN</b> |   |  |
|--|---|--|
| Architectural Technology                 | P | Media City Building:<br>Cape Town, Foreshore |
| Fashion                                  | P | District Six                                 |
| Film Production                          | L | District Six                                 |
| Visual Communication Design              | P | Bellville/District Six                       |
| Information & Communication Technology   |   | District Six                                 |
| Interior Design                          | P | Media City Building:<br>Cape Town, Foreshore |
| Jewellery Design & Manufacture           | P | District Six                                 |
| Journalism                               |   | District Six                                 |
| Photography                              |   | District Six                                 |
| Public Relations & Communications        |   | District Six                                 |
| Product Design                           | P | District Six                                 |
| Urban & Regional Planning                |   | Media City Building:<br>Cape Town, Foreshore |

- PL** **PART-TIME STUDIES LETTER OF EMPLOYMENT** = Applicants applying for Part-time studies to submit a letter of employment
- B&M** **REQUIRED** = Biographical questionnaire and medical report to be submitted with the application form.

## SECTION B: WHERE TO SEND YOUR APPLICATION

ADDRESS YOUR APPLICATION TO THE ADMISSIONS OFFICE AT THE POSTAL ADDRESS AS INDICATED.

Basic and Post-Basic Nursing applications can be sent to the Bellville Campus:  
PO Box 1906, Bellville, 7535, Republic of South Africa.

For easy reference the programmes and the campus where it is offered, is shown on page 11. NB: Please check the campus(es) and address your completed application form to the campus where the programme is offered.

| CAMPUS                                | ADDRESS  |
|---------------------------------------|--|
| BELLVILLE CAMPUS                      | PO Box 1906, Bellville, 7535, Republic of South Africa     |
| DISTRICT SIX and GRANGER BAY CAMPUSES | PO Box 652, Cape Town, 8000, Republic of South Africa      |
| MOWBRAY CAMPUS                        | PO Box 13881, Mowbray, 7705, Republic of South Africa      |
| WELLINGTON CAMPUS                     | Private Bag X8, Wellington, 7654, Republic of South Africa |

## CHECKLIST

Please note that the University does not consider incomplete applications. Before submitting your application, please check that you have done everything that applies to you, as shown on the list below.

We suggest you tick the box next to each point when you have checked it.

|  |  |
|--|--|
|  | Have you filled in all sections of the form that apply to you?   |
|  | Have you ensured that you meet the minimum admission requirements for the qualification you are applying for?  |
|  | Have you signed the "Legal Undertaking" declaring that the information given is complete and correct?  |
|  | If you are under 18, have you obtained your parent's/guardian's signature?   |
|  | Have you included your ORIGINAL proof of payment? This is an administration fee and is non-refundable.   |
|  | If you wish to be considered for a place in residence, have you completed the Residence Application Form?<br>NB: applying for accommodation in residence does not guarantee that you will be allocated a room in a residence.        |
|  | Have you provided all the contact details requested in the form?   |
|  | Have you provided your ID and Passport number and attached a certified copy of your ID and Passport document? (Less than three (3) months old).  |
|  | If you are still in Grade 12, have you submitted your marks obtained in Grade 11 together with your recent Grade 12 marks?   |
|  | If you already have a Grade 12 Certificate, have you enclosed a certified copy of it? (Less than three (3) months old).  |
|  | If you are already a student with another higher education institution or if you have already studied at one, have you enclosed a detailed academic record and a certificate of conduct from the institution where you studied last? |
|  | If you have completed a qualification at another Higher Education institution, have you attached a certified copy of your highest completed qualification? (Less than three (3) months old).   |
|  | Have you completed a separate questionnaire for the MEDICAL IMAGING AND THERAPEUTIC SCIENCES and OPTICIANRY qualifications?  |
|  | If you are an International applicant, have you attached a certified copy of your passport, refugee permit or proof of permanent residence and your school leaving certificate. (Less than three (3) months old)?                    |
|  | If you are an International applicant with a non-African qualification, have you attached the SAQA certificate?  |
|  | Have you completed the prescribed requirements, such as a portfolio/letter for the relevant qualification?   |