

# Start your future career in Retail Business Management

Diploma in Retail Business Management



## CONTACT

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Cape Peninsula University of Technology  
creating futures



## YOUR FUTURE SELF

### Future studies

Advanced Diploma in Retail Business Management  
Postgraduate Diploma in Retail Business Management  
Master of Retail Business Management

### Future industries

Banking  
Hospitality  
Tourism  
Fast Moving Consumer Goods (FMCG)  
Clothing and Textile  
Vehicle/ Automotive

*This qualification will equip you with the skills to successfully manage a retail business in any industry.*

### Future career

Trainee manager  
Departmental supervisor  
Junior manager  
Retail buyer  
Retail planner  
Store manager  
Distribution centre manager  
Retail marketing manager merchandiser  
Entrepreneur/ Franchise owner

creating futures in commerce

Do you like a challenge?  
Study Retail Business Management.

The variety of retail and wholesale business is virtually unlimited.

Graduates are involved in areas such as management, buying, stock control, merchandising, sales, administration, logistics, house-keeping or the finance section of a retail business.

#### YOU WILL LIKE THIS IF

You have strong interpersonal and organisational skills and want to develop into a successful manager in the retail sector.

#### YOU WILL STUDY AT

District Six Campus

#### YOU WILL STUDY FOR

Three years, full-time  
Four years, part-time

## YOUR SUBJECTS

### FIRST YEAR

- Retailing 1
- Retail Operations Management 1
- Business Computer Applications
- Communications
- Retail Financial Management

### SECOND YEAR

- Retailing 2
- Retail Operations Management 2
- Retail Logistics Business Law
- Retail Financial Management

### THIRD YEAR

- Retailing 3
- Retail Operations Management 3
- Retail Projects IR and Labour Law
- Retail Research Techniques



## Your on-the-job training

**Work integrated learning** is embedded into every subject with a special cooperative education programme in your third year to provide you with an enhanced learning experience in the workplace.

## WHAT YOU NEED

### Minimum Admission Requirements

#### National Senior Certificate (Grade 12) with:

- English (4)
- Mathematics (2), or Mathematical Literacy (4)
- At least 3 years acceptable and relevant retail experience

#### National Certificate Vocational (NCV Level 4)

- English (50%)
- Mathematics (30%) or Mathematical Literacy (50%)
- At least 3 years acceptable and relevant retail experience

The department utilises an Admission Point Score (APS) as selection criteria once your minimum admission requirements are satisfied. You also have to score a minimum of **26** on the APS.

### DISCLAIMER

Meeting the minimum requirements does not guarantee admission. This information is subject to change based on approval and accreditation of HEQSF aligned qualifications during 2018/ 2019. Admission requirements may therefore differ between the existing qualification and the HEQSF aligned qualification. Please consult the CPUT website or faculty for updated information. Every effort has been made to ensure the accuracy of the information in this pamphlet; however the University reserves the right at any time, if circumstances require to make changes to any of the published details.

## HOW TO APPLY



### MANUAL APPLICATIONS

Do you qualify to apply manually?

**Please note:** a non-refundable application fee will be applicable. Manual applications are only available to the following persons:

- Applicants applying for RPL (Recognition of Prior Learning)
- Non-South African citizens
- South-African citizens with international qualifications
- Applicants with permanent residence in South Africa
- Refugee asylum seeker temporary permit/ formal recognition of refugee status in the RSA

- 1 Choose a qualification
- 2 Complete an application form
- 3 Gather your documents (i.e. certified copies less than three months old)
- 4 Fill in the application form
- 5 Pay the application fee
- 6 Hand deliver or post your form and certified copies of documents to our District Six, Belville, Mowbray, or Wellington Campuses (Admin buildings)
- 7 Follow-up and get your admission status via the online application tracking system by visiting [www.cput.ac.za/study/track](http://www.cput.ac.za/study/track)



### ONLINE APPLICATIONS

Do you qualify to apply online?

ONLINE APPLICATIONS ARE FREE

The following persons may only apply online, i.e. no manual applications will be allowed:

- South African citizens with South African qualifications
- Returning students with a break in studies (more than 1-year break)

- 1 Choose your qualification by consulting this brochure or the website
- 2 Gather your documents (i.e. certified copies less than three months old)
- 3 Download the online application guide available on our website for information on how to apply online
- 4 Complete your application online by visiting [www.cput.ac.za/study/apply](http://www.cput.ac.za/study/apply)
- 5 Follow-up and get your admission status via the online application tracking system by visiting [www.cput.ac.za/study/track](http://www.cput.ac.za/study/track)

### CLOSING DATES

**31 AUGUST**  
International applicants  
**30 SEPTEMBER**  
South African citizens

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