YOUR SUBJECTS

FIRST YEAR
- Business Administration
- Business Info Systems
- Business Applications
- Communication
- Legal Practice
- Business Accounting

SECOND YEAR
- Business Administration
- Business Info Systems
- Business Applications
- Communication
- Workplace Psychology
- Diversity Management

THIRD YEAR
- Business Administration
- Business Info Systems
- Business Applications
- Law of Contract
- Office Management and Technology Practice

Your on-the-job training

You will obtain Work-Integrated Learning (WIL) experience through service learning in your first year during Business Administration, in your second year during Communication, as well as workplace-based learning for six months during your third year, which will prepare you for employment regionally, nationally and internationally. The WIL component includes service learning, project and assignment-based components as well as workplace-based components.

WHAT YOU NEED

Minimum Admission Requirements

National Senior Certificate (Grade 12) with:
- English (3)
- Mathematics (2) or Mathematical Literacy (4)

And one of the following:
- Business Economics
- Economics
- Accounting
- Computer Applications Technology
- Information Technology

Part-time: Part-time applicants must submit a two- or three-page Curriculum Vitae.
The department utilizes an Admission Point Score (APS) as selection criteria once your minimum admission requirements are satisfied. You also have to score a minimum of 25 with Mathematics and 26 with Mathematical Literacy for the mainstream course and 24 with Mathematics and 26 with Mathematical Literacy for the Extended Curriculum Programme (ECP) on the APS.

HOW TO APPLY

How to apply

Your application will only be considered if:
- The application form is complete
- You have paid the application fee
- You meet the minimum admission requirements

Please note:
- Only one application per person is allowed
- Your application will only be considered if you upload all the required documentation

Application fees

- R180 for South African citizens
- R350 for non-South African citizens
- R250 for applicants applying for RPL (Recognition of Prior Learning)

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