RETURNING OF RESIDENCE STUDENTS DURING LOCKDOWN

Covid-19 Residence Readiness Plan

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Cape Peninsula University of Technology
creating futures
MASKS MANDATORY

Any person not wearing a mask will be denied entry to CPUT campuses, as per government regulations.

Call the National toll free COVID Helpline if you have symptoms 0800 029 999
Due to the number of uncontrollable variables that a returning student presents, considerable preparation with concomitant procedures for people and virus management will be required.

The following will be a living document as circumstances and issues change.

Note that the approach is to minimise risk and to protect all.

Compiled by Mr Tulani Nkuntse
Deputy Dean of Students

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1 Introduction

CPUT recognizes the need to prepare for all scenario’s as students begin to return for commencement of study during and after lockdown. This document applies equally to (leased & accredited) residences.

2 Objective

To provide a plan to manage the return of students living in all CPUT residences, including leased and accredited properties.

3 Criteria for level 3 as stipulated by the Minister of Higher Education, Science & Technology

Under level 3, a maximum of 33% of the student population will be allowed to return to campuses, delivery sites and residences on condition that they can be safely accommodated and supported in line with the health and safety protocols as directed by the Department. The university will inform the 33% of students who will be coming back. If a student did not receive a personal invite to return, he/she will not be allowed on campus. Security officers and residence coordinators will have lists from the academic departments and will only allow admission, based on those lists.

The 33% of students will include the following cohorts:

- All groups that have already returned during alert level 4.
- Students in the final year of their programmes, who are on a path to graduating in 2020 may return as defined by the DVC Teaching and Learning.
- Final year students who require access to laboratories, technical equipment, data, connectivity and access to residence and private accommodation should return.
The list of students will be determined by the Faculty Deans and by the DVC Teaching and Learning.

- Students in all years of study that require clinical training in their programmes (provided that the clinical training platforms have sufficient space and can accommodate them while adhering to the safety protocols).
- Postgraduate students who require laboratory equipment and other technical equipment to undertake their studies.

In addition to the above, institutions may also consider selected return of other categories of students to residences who may face extreme difficulties in their home learning environments provided that the above categories are prioritized, and all safety and logistical requirements are met.

4 Important conditions

CPUT recognizes the need to prepare for all scenario’s as students begin to return for commencement of study during and after lockdown. This document applies equally to (leased & accredited) residences.

- Due to the demanding and fragile work that is required, normal office hours will be deemed to be 8h00-16h30. However, we are in an extraordinary situation and our interventions to assist students in re-integrating into the 2020 academic year, calls for extraordinary sacrifices. We are mindful that when students return to residences, they may arrive at odd hours. Kindly note that the cut-off is 22h00 for arrivals at residences. In residences where there is a Residence Coordinator and a Residence Supervisor, hours can be staggered to have cover up to 22h00.
- It is accepted that flexi time can be used as per HR policy and local requirements especially where there is only 1 Res Coordinator.
- Emergency assistance i.e. arrival from place of abode after hours, will be assisted as per below. Ordinarily between 16h30 and 22h00 students will be aided by back up teams (RSAs and House Comms, where applicable).
- Arrivals after 22h00 will require waiting in specific residence’s designated, physically distanced neutral zone. This will be available until office hours open the next day.
- Noted that Bellville Campus & District Six Campus will serve as screening sites during office hours and up until 22h00 (in the case of scenario 1, see STEP 4).
- Students, unless authorised and armed with a permit, will not be allowed movement
after 22h00 and 5h00 (a curfew in effect). This will be modified if national conditions stabilise or deteriorate.

- All rules, as approved by MANCOM, with regards to residences prevail until further notice i.e. no visitors; no inter-residence visitors; no social gatherings; no liquor on campus; and observation of the curfew hours as stated below. Wearing of masks and maintaining physical distancing is mandatory.
- Contravention will result in either immediate suspension from residence. Normal health and communal rules still apply.

5 Plan for residence readiness

Measures that will be in place to protect the students that are already in residences:

✓ Current drive to screen students that remained in the residences during the lockdown period commenced Wed, 27 May 2020 at EWR Residence and will reach all other residences soon.
✓ Residence weekly disinfection resuming (Monday, 25 May 2020) for owned residences & the leased residences to have their own mechanisms (share their plans with CPUT).
✓ Visiting hours terminated (No visiting)
✓ Students and Staff to wear masks in common areas.
✓ Common areas will be reconfigured to ensure strict social distancing by removing access chairs; couches)
✓ Information on COVID-19 posters placed at all residences entrance and notice boards.
✓ Information sharing & institutional update session with leased and accredited properties.

6 Process of receiving and managing the return of students

All returning students in this level need to arrive during these times (to be announced) and report at (to be announced) for screening to all students returning to residences in lockdown level 3, need to return on the dates that will be advised to them.
Upon your arrival in Cape Town, proceed to your respective residence. You will be screened at point of entry by Campus Protection Services (in the case of owned Residences) or the security company (in the case of leased properties).

Residence Department will send communication to residence students to enable students to access their permit to return to campus via the link below:

https://www.cput.ac.za/download-travel-permit

The student will need to download and print this for their interprovincial travel. To download the permit, you will be required to enter your student number and ID number if you are a local student. In the case of international students, they will enter their student number and passport. Once students receive communication from the residence department, they are encouraged to get in touch with their Res. Coordinators to give an indication on what time they can be expected to arrive on their return date.

The faculties will communicate to the returning students and indicate that Residence Department will be in touch with the returning students who reside in the residences.

Student Affairs will obtain a consolidated list of ALL returning students for lockdown level 3 from the Deans of Faculties.
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**STEP 5**
Once screened, if you are cleared after screening and have a satisfactory temperature reading (below 38 degrees Celsius), you will be ushered to the Residence Coordinator’s office for registration on first return.

**STEP 6**
When you arrive at the Res Coordinators office, you will receive and sign for your PPE.

**STEP 7**
Where students are living in shared rooms, such students will have to together complete a roommate agreement/contract on how they plan to live together by adhering to all covid-19 rules and regulations to ensure that they protect each other from the virus. The Agreement Forms are obtainable from the residence office.

**STEP 8**
Once students have accessed their rooms successfully they will be subjected to a compulsory 14 days of QUARANTINE. Click on the link below for guidelines on self-quarantine: https://sacoronavirus.co.za/2020/03/15/covid-19-self-quarantine-guidelines

**STEP 9**
Non-compliance to COVID-19 Rules constitutes criminal conduct in that you would have breached the provisions of the Regulations of the Disaster Management Act, which carries a criminal sanction, if convicted. Found without a mask is one example of a transgression.

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