



Cape Peninsula  
University of Technology  
creating futures

## **PROTECTION OF PERSONAL INFORMATION AND PRIVACY PLAN**

**DATA SUBJECT: RESEARCHERS**



## **ACADEMIC and Research ASSOCIATES**

### **Personal information collected through academic associates' forms.**

- Academic Associate's names and surname
- Academic Associate's Title
- Academic Associate's Date of Birth
- Academic Associate's physical and postal addresses
- Academic Associate's contact details (Work, Mobile numbers, and Email address)
- Academic Associate's ID number or Passport number for foreign Academic Associates
- Academic Associate's qualification(s)
- Academic Associate's Employer
- Academic Associate's Designation/Position
- Academic Associate's professional registration
- Academic Associate's Membership of professional and scientific organisations
- SARS reference number (only when payment is made by CPUT)

### **Personal information collected through supporting documentation kept by the CPUT Faculties/Departments/Entities**

- Curriculum vitae
- Copy of Identity document
- Banking details (only when payment is made by CPUT)
- SARS reference number (only when payment is made by CPUT)
- Academic Associate's contact details (Work, Mobile numbers, and Email address)

## **VISITING RESEARCHERS**

### **Personal information collected through visiting researchers' forms.**

- Visiting Researcher's names, surname, and initials
- Visiting Researcher's title
- Visiting Researcher's maiden name
- Visiting Researcher's Employer
- Visiting Researcher's Designation/Position
- Visiting Researcher's country

- Visiting Researcher`s Date of Birth
- Visiting Researcher`s Nationality
- Visiting Researcher`s Gender
- Visiting Researcher`s Disability
- Visiting Researcher`s contact details (Mobile numbers and Email address)
- Visiting Researcher`s ID number or Passport number for foreign Visiting Researchers
- Membership of academic, professional, and scientific associations/organisations
- Student number (Students registered at External Institutions)

**Personal information collected through supporting documentation kept by the Research Department.**

**Commented [HB1]:** Does this refer to the Directorate Research Development or CPGS?

- Visiting Researcher`s Identity document (including passport, work permit, permanent residence permit or proof of nationalisation)
- Proof of SAQA verification of foreign qualification
- Visiting Researcher`s qualifications
- Curriculum vitae
- Banking details
- Student number (Students registered at External Institutions)
- Visiting Researcher`s contact details (Mobile numbers and Email address)

**Security and Access Control Systems**

- Visiting Researcher`s photo on the Visiting Researcher`s access card

## POSTDOCTORAL FELLOWS

**Personal information collected through Doctoral Fellows forms.**

- Doctoral Fellow`s names, surname, and initials
- Doctoral Fellow`s maiden name
- Doctoral Fellow`s title
- Doctoral Fellow`s physical and postal addresses
- Doctoral Fellow`s contact details (Email address and Mobile number)
- Doctoral Fellow`s ID number of Passport number for Foreign Doctoral Fellows
- Doctoral Fellow`s Gender
- Doctoral Fellow`s Disability
- Doctoral Fellow`s Citizenship
- Doctoral Fellow`s Country of Residence
- Doctoral Fellow`s Work Permit Number and Type of Work Permit
- Doctoral Fellow`s qualification(s)

**Personal information collected through supporting documentation kept by the Research Department.**

- Doctoral Fellow's Identity document (including passport, work permit, permanent residence permits or proof of nationalization)
- Doctoral Fellow's proof of doctoral qualification
- SAQA Evaluation Certificate (if qualification was obtained outside South Africa)
- Curriculum vitae
- Banking details

**Security and Access Control Systems**

- Doctoral Fellow's photo on the 18. Doctoral Fellow's access card

## Contact us

### The Deputy Information Officer

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